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## **MEMBER MANAGEMENT COMMITTEE**

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**Meeting to be held in Leeds Civic Hall on  
Monday, 1st June, 2009  
at 4.30 pm**

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### **MEMBERSHIP**

#### **Councillors**

J Dowson  
P Gruen  
T Hanley  
E Nash

S Bentley  
J Matthews

G Latty  
J Procter (Chair)

T Leadley

D Blackburn

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATIONS OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>MINUTES</b></p> <p>To approve as a correct record the minutes of the meeting held on 12<sup>th</sup> May 2009.</p>	1 - 2
6			<p><b>SAFEGUARDING OF VULNERABLE PEOPLE - IMPLICATIONS FOR MEMBERS</b></p> <p>To consider the report of the Chief Democratic Services Officer advising Members of changes to legislation regarding the safeguarding of vulnerable children and adults and the likely implications in relation to arrangements for carrying out CRB checks on Members.</p>	3 - 8
7			<p><b>MEMBERS IT</b></p> <p>To consider the joint report of the Chief Democratic Services Officer and Chief Officer(ICT) responding to a request from Member Management Committee to report on Performance Indicators. Following consultation with the Members IT Reference Group it was agreed to report on the performance indicators detailed in the report which relate mainly to calls received from councillors by Service Help Desk officers.</p>	9 - 12

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8			<p><b>ICT UPDATE ON PERSONAL DIGITAL ASSISTANTS (PDAS)</b></p> <p>To consider the report of the Chief Officer(ICT) providing Member Management Committee with an update on Personal Digital Assistants.</p>	13 - 14
9			<p><b>MEMBERS' ATTENDANCE AT CONFERENCES AND SEMINARS - UPDATE</b></p> <p>To consider the report of the Chief Democratic Services Officer seeking the views of Member Management Committee on the proposals for a revised process for authorising attendance by Members at conferences and seminars, including Members of the Standards Committee. The report also details arrangements for informing Members of forthcoming conference events.</p>	15 - 26
10			<p><b>MEMBER DEVELOPMENT ANNUAL REPORT</b></p> <p>To consider the report of the Chief Democratic Services Officer presenting the Member Development Annual Report and detailing the achievements made this municipal year, and listing all the development courses, events and activities undertaken by elected Members during the course of the year.</p>	27 - 56
11			<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</b></p> <p>To consider the report of the Chief Democratic Services Officer report outlining the Member Management Committees role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to agree a schedule detailing those organisations that the Council will continue to make an appointment to and agree the nominations to those organisations which fall to the Committee to make an appointment to.</p>	57 - 74

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12			<p><b>LOCAL GOVERNMENT PENSION SCHEME - COUNCILLOR MEMBERSHIP</b></p> <p>To consider the report of the Director of Resources providing information regarding the Local Government Pension Scheme for Elected Members, this report has been prepared to provide details of the councillors pension scheme and outlines the differences between the councillors pension scheme and the pension scheme provided to employees of Leeds City Council.</p>	75 - 80
13			<p><b>DATE AND TIME OF FUTURE MEETINGS</b></p> <p>To note the schedule of meetings for 2009/10</p> <p>Tuesday 13<sup>th</sup> October 2009 at 4.30pm  Tuesday 24<sup>th</sup> November 2009 at 4.30pm  Tuesday 16<sup>th</sup> February 2010 at 4.30pm  Tuesday 13<sup>th</sup> April 2010 at 4.30pm</p>	